

# INSTRUCTIONS for ONLINE REGISTRATION Region 1007

## FIRST TIME USERS ONLY

If you have never used eAYSO log on at <http://www.eayso.org/> and click on First Time button (RED Arrow in illustration below). If you already have an eAYSO account see the document for Returning Players



**eAYSO** American Youth Soccer Organization Español

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1.0.1

**Welcome**

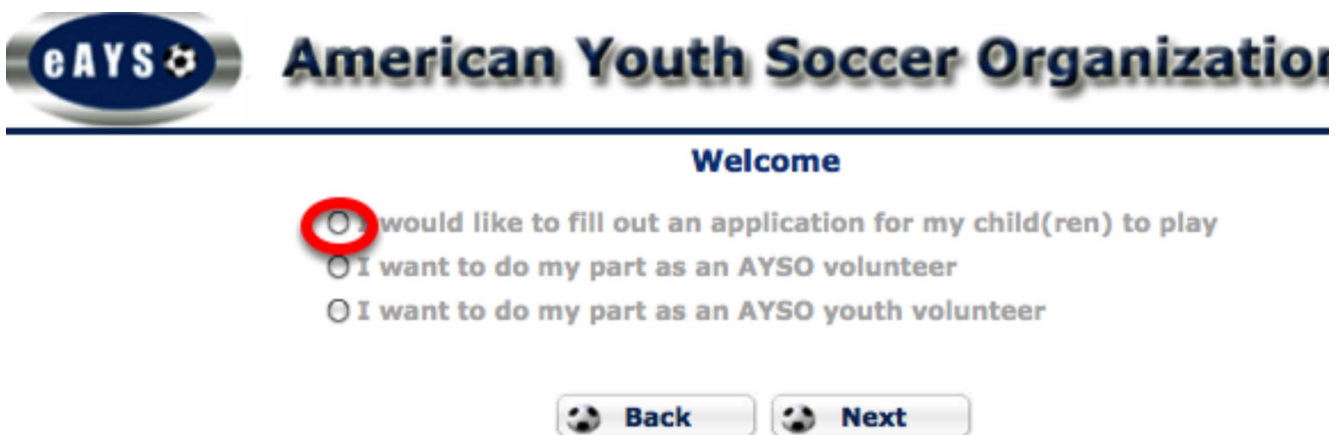
This is AYSO's online registration tool, **eAYSO**. Click on the appropriate button below to proceed.

This is the first time I've used the eAYSO program

I've used eAYSO before and

- I have an Email & Password to login
- OR
- I forgot my Password
- OR
- I forgot my Email

The **WELCOME** screen will be displayed. Choose the first choice (circled red) to move to the account creation and player application process, then click NEXT.



**eAYSO** American Youth Soccer Organization

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**Welcome**

I would like to fill out an application for my child(ren) to play

I want to do my part as an AYSO volunteer

I want to do my part as an AYSO youth volunteer

## CREATING THE eAYSO ACCOUNT

To create an account and making an application for a child you are initially asked to provide information about YOURSELF (not the player). Fill in your name and home telephone number in the fields provided. Click the NEXT button. **eAYSO checks if you may already have a previous registration.** This helps prevent duplicate records.



First, we need some information about the parent. Enter the parent information in the text boxes below. Then click on Next to proceed.

Parent First Name  \*

Parent Last Name  \*

Parent Home Phone    \*

If you are not in the eAYSO database you **MUST CREATE** an eAYSO account to register a player in Region 1007

**Be certain to save your email and Password identification for future access.**



**Before you move on, we encourage you to stop here and create a profile with your email and a password. Then, any time you come back to eAYSO, you can login and retrieve any of the information you give us at this time. This would be useful if**

- You decide later to sign up another player
- You want your child(ren) to play again next membership year
- You want to volunteer again next membership year
- You want to change or correct information you gave us

**Email**  \*

**Password**  \*  
(must have at least 6 characters)

**Confirm password**  \*

**Select a secret question**  \*

**Secret answer**  \*

The field entitled "EMAIL" is your LOG-IN. This is in the form of an email address. **It is strictly a Log In or ID. This LOG-IN identification does not change for your account.** It is static. If you ever change your email address, you will still need to use this original email address you entered to access your player's record or your own volunteer record. It is your permanent eAYSO ID. Next enter the PASSWORD you will use for the account. The password must have a minimum of six characters.

**MAKE NOTE OF THE EMAIL AND PASSWORD USED FOR THE ACCOUNT.** You will use it repeatedly in the future to apply for future seasons and to access information about your child's team.

**After creating your account, you are now ready to complete an application for a player. Click NEXT at the bottom of the account creation screen.**

## PLAYER APPLICATION (New players only)

The player application has six steps. The first step asks you to choose a region. Deerfield is **1007**. Enter that number in the box (indicated by blue arrow). Click Next to continue.

Step 1. Select a Region   Step 2. Parent info   Step 3. Player info   Step 4. Parent Jobs   Step 5. Region info   Step 6. Agree & Submit

I want my child(ren) to play in region

**OR**

Show me all available choices in this Zip code

**OR**

Show me all available choices in this state and city State  City

In the subsequent screens fill in the required information for parents and player (names, emergency contact, birth date, medical etc.) clicking NEXT to continue the registration process. **Note that the boxes with an asterisk \* are required information.** You must provide the required information in order to proceed. eAYSO will not advance to the next screen if any required information marked with an asterisk \* is missing.

## GRADE IN SCHOOL INFORMATION (STEP 3. PLAYER INFO)

Region 1007 rosters players to teams based on their school year at the start of the fall season in September. This is required information and is entered at step 3 the **Player Info** page under the field LOCATION CODE (see Blue arrow below)

Step 1. Select a Region   Step 2. Parent Info   Step 3. Player Info   Step 4. Parent Jobs   Step 5. Region Info   Step 6. Agree & Submit

Enter your child's information.

**Player's Information**

Click here if the address, etc is the same as **Sally J Applicant**

Click here if the address, etc is the same as **Joe J Applicant**

Formal legal name, DO NOT use nick name

Player first name  \* Middle name  Player last name  \* Suffix

Nick name

Street address  \* City  \*

State  \* Zip  \*

**Mailing Address Information**  Same as above

Mailing address  \* Mailing city  \*

Mailing state  \* Mailing zip  \*

Home phone  \* Birth date  --Select--  --Select-- \* \*

Playing age  \*

Gender  Boy  Girl \* Organized soccer experience (years)

Family E-mail  School  \*

Location code  \* Weight  lbs

Height  inches Uniform size

Jersey size  Shorts size

Using the pull down menu for LOCATION CODE select the grade your child will be in at the start of the fall season. (If you are applying for the spring season select your child's grade from last fall.) **This must be completed each season you register your child or your child may be assigned to the wrong age group.**

**EMAIL ADDRESS**

**BE SURE TO PROVIDE AT LEAST ONE VALID EMAIL ADDRESS in the registration.**

There are three email address fields, one for the child applicant, one for each parent. Do provide minimally one email address. [REGION 1007 relies exclusively on email communication; if you do not provide a working email address you will miss vital program information and it will be very difficult for your child's coach to contact you. Keep in mind that this information is stored so in future years you will only have to update information that has changed. A bit of effort now will make submitting future applications effortless.](#)

**STEP 4 PARENT JOBS Here you will indicate your VOLUNTEER INTERESTS**

**Step 4 is most important.** Here you are reminded that we need your help as a volunteer. The region is an all volunteer organization and cannot function without parent support. You are asked to indicate your **VOLUNTEER INTEREST**. NOTE: this is **NOT** the official volunteer application. **In order to volunteer (as you indicate HERE) you will also need to complete the separate volunteer application.** Your volunteer interest(s) selected HERE in the player application will be reflected in the Volunteer Application and can be edited.

**1.1.1**

Step 1. Select a Region    Step 2. Parent Info    Step 3. Player Info    **Step 4. Parent Jobs**    Step 5. Region Info    Step 6. Agree & Submit

AYSO is an all volunteer organization. That means that the region to which you are applying relies totally on volunteer help from parents of player's participating in this region's program. The region depends on people like YOU volunteering in some capacity. We would like you to tell us, now, how you prefer to help.

Positions such as coaching or team parent , are directly related to a specific child and his team.

**If you are interested in working directly with your child's team, IT IS IMPORTANT for you to indicate, Now, your interest and intent.**

The player's for whom you are making application are shown below. You can select the position you wish to hold for any or all of the player's teams.

Some jobs or roles are not tied to a specific player or team. Those jobs are listed in the final, right hand column marked 'Jobs NOT child specific.'


**NOTE:**  
This screen is NOT the required volunteer application but the information herein is important to identify volunteers, especially those wishing to directly assist a player's team. You will have opportunity to complete the formal volunteer application a little further along in eAYSO.

Parent Name	Oriana J Strieleman	Kagan Applicant	Jobs NOT child specific
Sally J Applicant	Team Coach	--Select--	Referee
Joe J Applicant	Team Parent	--Select--	--Select--

## STEP 6. DIGITAL SIGNATURE

**Follow the instructions carefully to complete these three important steps.**

To provide your legal signature to the application complete the following: 1) read the **Disclaimer, Assumption of Risk Waiver and Consent Agreement**. 2) to **AGREE** click the checkbox (highlighted by green arrow) By clicking the checkbox you are agreeing to use an electronic signature that is legally binding in the United States. 3) to SIGN the document type your name in the box (see red circle); the date will be added automatically 4) CLICK REVIEW at the bottom of the screen (highlighted by red arrow) to get to the final SUBMIT screen.

Authorization, Disclaimer, Assumption of Risk and Waiver and Consent Agreements																			
<p><b>EMERGENCY AUTHORIZATION:</b> I, the undersigned parent or legal guardian of the above-named player, a minor ("Player") hereby authorize each of the coaches, team parents, and/or other officials of AYSO to act as my agents in the capacity of activity supervisors and vehicle drivers, and I authorize each of them as well as the above-identified Emergency Contact to consent to medical, surgical or dental examination and/or treatment. (continued below)</p> <p>I HAVE READ THE ABOVE EMERGENCY AUTHORIZATION, AND THE DISCLAIMER, ASSUMPTION OF RISK AND WAIVER, AND THE ACKNOWLEDGEMENT AND CONSENT AGREEMENTS PRINTED ON THE REVERSE SIDE OF THIS FORM, FULLY UNDERSTAND THE TERMS OF EACH, UNDERSTAND THAT I AND PLAYER HAVE GIVEN UP SUBSTANTIAL RIGHTS BY MY SIGNING THIS FORM AND AGREEING TO THESE TERMS, AND I SIGN THIS FORM FOR MYSELF AND ON BEHALF OF PLAYER AND AGREE TO THESE TERMS FREELY AND VOLUNTARILY AND WITHOUT INDUCEMENT.</p> <p><input checked="" type="checkbox"/> I agree to use an electronic signature (read more)</p> <p>Parent/Guardian Signature: <u>Parent Surname, esq</u></p> <p><b>The AYSO Endowment Fund:</b> The AYSO Endowment Fund is committed to bringing the AYSO experience to children who need financial help. If you would like to make a tax deductible contribution to assist in this effort, please call the Member Services Department at 800-872-2976 or send an e-mail message to <a href="mailto:endowment@ayso.org">endowment@ayso.org</a>.</p> <table border="1"><thead><tr><th>DOB Verification</th><th>Check Number</th><th>Fee Charged</th><th>Amount Paid</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td></tr></tbody></table> <p>© 2009 American Youth Soccer Organization Rev. 11/09</p> <table border="1"><thead><tr><th>First Name</th><th>Middle Name</th><th>Last Name</th><th>AYSO ID #</th></tr></thead><tbody><tr><td>CHILD</td><td></td><td>SURNAME</td><td>59188258</td></tr></tbody></table> <p><b>Disclaimer, Assumption of Risk and Waiver and Consent Agreements</b></p> <p>I warrant and acknowledge that I am the parent or legal guardian of the player named on the reverse side of this application, a minor ("Player"), and on behalf of myself, Player and our heirs, assigns and next of kin, I hereby enter into the following agreements IN CONSIDERATION OF Player's being able to participate in any way at practices, games or other activities ("EVENTS") sanctioned by the American Youth Soccer Organization ("AYSO").</p> <p><b>DISCLAIMER, ASSUMPTION OF RISK AND WAIVER:</b> I acknowledge that participation in soccer necessarily involves travel, play in adverse field conditions, contact with considerable force, and risk of severe, permanent physical injury including bruises, scrapes, strained, sprained or torn muscles, tendons or ligaments, broken bones, dislocation of joints, concussion, brain damage, nerve and spinal cord injury, paralysis and death. I <b>WILLINGLY AND VOLUNTARILY ASSUME ALL SUCH RISKS</b>. I willingly and voluntarily agree to comply with the stated and customary terms and conditions for participation and, if Player or I observe any concern in Player's readiness for participation in the EVENTS, I will remove him/her from participation and bring such concern to the attention of the nearest official immediately and also of the regional commissioner as soon as possible thereafter.</p> <p>I HEREBY RELEASE, DISCHARGE AND AGREE TO HOLD HARMLESS, to the fullest extent permitted by law, AYSO, its players, employees, volunteers, officials, sponsors and other representatives and any and all owners, lessors, lessees or other persons or entities allowing, permitting or authorizing the use of facilities by AYSO and the agents, employees, officers and directors of said persons or entities ("RELEASEES") from any and all claims, demands, costs, expenses and compensation arising out of or in any way related to an injury or other damage that may result to said participant or to members of my family or my household or individuals I invite or for whom I am otherwise responsible while participating in or present at any of the EVENTS, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE. I further acknowledge that AYSO is primarily administered by volunteers rather than paid professionals.</p> <p>I further acknowledge and accept that this Disclaimer, Assumption of Risk and Waiver is intended to be as broad and inclusive as permitted by the laws of the state in which we live and agree that if any portion of this Disclaimer, Assumption of Risk and Waiver is deemed to be invalid, the remainder will continue in full legal force and effect.</p> <p><b>ACKNOWLEDGEMENT AND CONSENT:</b> I understand the terms of the Soccer Accident Insurance Plan are set forth in a pamphlet available from the Safety Director of my region or on-line at <a href="http://www.ayso.org/resources/insurance.aspx">http://www.ayso.org/resources/insurance.aspx</a>, as the same may be amended from time to time, and either I have read and understand the terms or I will do so before permitting Player to participate. For both internal and external use, I acknowledge that AYSO may compile and use addresses and soccer photographs of Player consistent with the AYSO Privacy Policy set forth at <a href="http://www.ayso.org/resources/legal/privacy_policy.aspx">http://www.ayso.org/resources/legal/privacy_policy.aspx</a>, as the same may be amended from time to time. I consent to such uses and hereby waive all rights to approval and compensation.</p> <p> <input type="button" value="Review"/> <input type="button" value="Cancel"/></p>				DOB Verification	Check Number	Fee Charged	Amount Paid					First Name	Middle Name	Last Name	AYSO ID #	CHILD		SURNAME	59188258
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First Name	Middle Name	Last Name	AYSO ID #																
CHILD		SURNAME	59188258																

I agree to use an electronic signature ([read more](#))

Parent/Guardian Signature: **Joe and Sally Applicant**

Date: **09/30/2010**

The AYSO Endowment Fund: The AYSO Endowment Fund is committed to bringing the AYSO experience to children who need financial help. If you would like to make a tax deductible contribution to assist in this effort, please call the Member Services Department at 800-872-2976 or send an e-mail message to [endowment@ayso.org](mailto:endowment@ayso.org).

DOB Verification	Check Number	Fee Charged	Amount Paid

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First Name	Middle Name	Last Name	AYSO ID #
KAGAN		APPLICANT	66589782

#### Disclaimer, Assumption of Risk and Waiver and Consent Agreements

I warrant and acknowledge that I am the parent or legal guardian of the player named on the reverse side of this application, a minor ("Player"), and on behalf of myself, Player and our heirs, assigns and next of kin, I hereby enter into the following agreements IN CONSIDERATION OF Player's being able to participate in any way at practices, games or other activities ("EVENTS") sanctioned by the American Youth Soccer Organization ("AYSO").

**DISCLAIMER, ASSUMPTION OF RISK AND WAIVER:** I acknowledge that participation in soccer necessarily involves travel, play in adverse field conditions, contact with considerable force, and risk of severe, permanent physical injury including bruises, scrapes, strained, sprained or torn muscles, tendons or ligaments, broken bones, dislocation of joints, concussion, brain damage, nerve and spinal cord injury, paralysis and death. **I WILLINGLY AND VOLUNTARILY ASSUME ALL SUCH RISKS.** I willingly and voluntarily agree to comply with the stated and customary terms and conditions for participation and, if Player or I observe any concern in Player's readiness for participation in the EVENTS, I will remove him/her from participation and bring such concern to the attention of the nearest official immediately and also of the regional commissioner as soon as possible thereafter.

I HEREBY RELEASE, DISCHARGE AND AGREE TO HOLD HARMLESS, to the fullest extent permitted by law, AYSO, its players, employees, volunteers, officials, sponsors and other representatives and any and all owners, lessors, lessees or other persons or entities allowing, permitting or authorizing the use of facilities by AYSO and the agents, employees, officers and directors of said persons or entities ("RELEASEES") from any and all claims, demands, costs, expenses and compensation arising out of or in any way related to an injury or other damage that may result to said participant or to members of my family or my household or individuals I invite or for whom I am otherwise responsible while participating in or present at any of the EVENTS, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE. I further acknowledge that AYSO is primarily administered by volunteers rather than paid professionals.

I further acknowledge and accept that this Disclaimer, Assumption of Risk and Waiver is intended to be as broad and inclusive as permitted by the laws of the state in which we live and agree that if any portion of this Disclaimer, Assumption of Risk and Waiver is deemed to be invalid, the remainder will continue in full legal force and effect.

**ACKNOWLEDGEMENT AND CONSENT:** I understand the terms of the Soccer Accident Insurance Plan are set forth in a pamphlet available from the Safety Director of my region or on-line at <http://www.ayso.org/resources/insurance.aspx>, as the same may be amended from time to time, and either I have read and understand the terms or I will do so before permitting Player to participate. For both internal and external use, I acknowledge that AYSO may compile and use addresses and soccer photographs of Player consistent with the AYSO Privacy Policy set forth at [http://www.ayso.org/resources/legal/privacy\\_policy.aspx](http://www.ayso.org/resources/legal/privacy_policy.aspx), as the same may be amended from time to time. I consent to such uses and hereby waive all rights to approval and compensation.

[Return to edit this form](#)

[Submit](#)



#### Electronic Signature Process Record

YUID: SzHm-2712-AYSO1-35T/ENMn-2713-AYSO1-35F

The document above has been electronically signed in accordance with the law.

Current Date & time: 30-Sep-10 18:41:56 PDT

IP address: 76.238.7.251

Agreed to E-Sign Disclosures at: 30-Sep-10 18:41:56 PDT

Signed as: Joe and Sally Applicant dated 09/30/2010



At the Submit screen (see above) you can review the document including your digital signature (Red arrow). To submit click the SUBMIT button (Blue Arrow). **Your signature of agreement to the waiver, assumption of risk and consent will be recorded digitally. The document will be stored on eAYSO and you may access it at any time in the future. The window below MUST be displayed after you submit your registration.**



My eAYSO



**You have successfully completed your chosen action.**  
You will now be returned to the Home page so that you may apply for or renew additional Volunteers, or take any of the other actions offered on the home page.

[Return to My eAYSO Home](#)

## **If you DO NOT see the screen message above your application has NOT been filed.**

Most likely you skipped a step. What should you do? Return to the Main Menu, click on the **Update Player information** option and choose to EDIT your child's application. Repeat the registration steps being careful to complete all fields. Continue through the final two pages to provide your digital signature typing your name, reviewing the consent form and submitting as described previously.

**Print a copy** of the completed player application as confirmation that your application was done correctly and recorded on eAYSO. If you do not complete the registration correctly it will not allow printing so this serves as a check.

**WALK IN REGISTRATION:** The final step in registration is the **submission of registration forms at a WALK IN registration**. Payment of registration fees are also made at this time. Print out a copy of the child's registration and bring it to a registration event. The specific days and times are listed on the Deerfield Region 1007 AYSO site. **Your child will not be registered to play until you submit the form and pay the registration fee.**

## **PROOF OF AGE REQUIRED OF ALL NEW PLAYERS**

In addition to a completed application and submission of the application fee, proof of age is required to be submitted for players new to Region 1007. A copy of a birth certificate, passport, state ID or other document showing the new player's name and birth date can be mailed to AYSO Registrar Region 1007 P.O. Box 618 Deerfield IL 60015 or an electronic copy emailed to [registrar@DEERFIELDAYSO.org](mailto:registrar@DEERFIELDAYSO.org).

## **QUESTIONS ABOUT REGISTRATION?**

Should there be questions concerning the application process, please contact Registrar, at [registrar@DEERFIELDAYSO.org](mailto:registrar@DEERFIELDAYSO.org)

## **DON'T FORGET TO REGISTER AS A VOLUNTEER!**

***Even as little as two hours a year will help Region 1007 continue to provide a high quality program for your child(ren). If you have time, consider coaching or refereeing. AYSO's proven training will prepare you to be a good coach or referee. Help us help your child!***

## **VOLUNTEER FORM**

If you have chosen to volunteer for the season you need to fill out a Volunteer Form (even if you have volunteered previously). The volunteer application process is similar to that of the

player application process. You will be asked for certain information that is kept encrypted and sequestered at the AYSO National Headquarters. This information is needed for the background checks conducted on each volunteer. AYSO wants our youth kept safe! To fill out a volunteer form select the *Apply as a new adult volunteer* option. (See red arrow below)

If you have questions concerning volunteering as a coach or referee, email the Regional Coach Administrator, at [RCA@DEERFIELDAYSO.org](mailto:RCA@DEERFIELDAYSO.org) or the Regional Referee Administrator at [RRA@DEERFIELDAYSO.org](mailto:RRA@DEERFIELDAYSO.org)

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**Apply for my children to play**

- [Application](#) for a new player
- [Application](#) for a returning player

**Player who already applied**

- [Update](#) player information
- [Team / Coach](#) information
- [Online](#) payments
- [Print](#) player form
- [Signup](#) for other programs



**Adults wanting to volunteer**

- [Apply](#) as a new adult volunteer
- [Apply](#) as a continuing adult volunteer

**Youths wanting to volunteer**

- [Apply](#) as a new youth volunteer
- [Apply](#) as a continuing youth volunteer

**Those who have already volunteered**

- [Update](#) volunteer information
- [Print](#) form
- [View](#) certification
- [View](#) referee schedule
- [View](#) coach team
- [Enroll](#) to take a class